

Your application



Dear applicant,

In order to assess your application for inclusions in the BELLEVUE yearbook of "Best Property Agents 2011" (necessary in connection with the corresponding award), we need some information from you.

Please complete all parts of this questionnaire and **return it by September 15, 2010** to:

BELLEVUE AND MORE GMBH, „Best Property Agents & Developers“, Dorotheenstr. 64, 22301 Hamburg, Germany.

Please bear in mind that we will perform a thorough assessment of the details you provide. It may therefore be some time before you receive notification of whether you will be included in our list of recommended agents.

Please note: we are only able to accept applications from companies established before 1 January 2006. We necessarily need further significant information of your company. Please attach e. g. company brochures, detailed exposés etc. (see point 9).

1 Contact

Name of company: _____

Street/house number: _____

Post code/town/city: _____

Country: _____

Telephone: _____ Fax: _____

Internet address: _____ E-mail: _____

2 Company profile

Legal form of company: _____

Year of foundation: _____ Number of staff: _____

First name + family name of managing director: _____

Real Estate Sales Agent Certification in _____ as of _____

Professional license according to German Industrial Code (GeWo, Section 34c) for _____ issued by _____

(or, in the case of foreign companies, equivalent licence)

References (partners or customers we may contact): _____

3 Geographic territory

Where does your company normally operate (country/region/city)? _____

4 Services provided by your company

Brief description of your company's activities. Please tick the boxes and add further details as appropriate.

sales leasing/rentals property management residential property provision of finance

holiday home service after sales service commercial property provision of insurance

Further services: _____

5 Portfolio

How many properties are on your books (annual average)? What types of properties (residential/commercial property, proportion of rental to sales, only certain price categories etc.)?



6 Professional associations/memberships

Which of the following associations are you a member of?

- IVD RDM VDM FNAIM GIPE
 FIABCI AFC API IEASA CEI

Other memberships (local organisations, associations, and institutions) and positions (for example: Committee Director)

7 Other special characteristics of your company

Market knowledge, business models, special references etc.

8 Developers

Please give Website addresses for property developed by your company. Alternatively, you can enclose brochures, flyers, etc. with your application.

Please state the names, and level of qualification (e.g. chartered engineer, architect) of persons who play a significant role in construction work:

Are you insured against bankruptcy for the duration of the construction and warranty period?

- Yes No

9 Documents

Please enclose company documents with your application. We can not complete our assessment without these information!

- Company brochure Sample property details Other: _____

10 Personal statement

I hereby declare, on behalf of myself and my company, that:

- the company's financial circumstances are in order, i.e. no insolvency or composition proceedings have been initiated against company assets within the last ten years, or been rejected by the courts due to a lack of assets, and that, within the last five years, I have not submitted any debtor's affidavit of my financial situation.
- within the last ten years, no guilty verdict has been reached against myself/the company relating to an offence, or, within the last five years, pertaining to any misdemeanour, and that no criminal proceedings or preliminary investigations by the public prosecutor are pending in any way whatsoever.
- no prohibition has been imposed on trading activity and no such proceedings are pending, and no employee contracted to my company has been prohibited from trading within the last ten years.
- all information included in this application is true and accurate.
- I will immediately inform BELLEVUE AND MORE GmbH myself should this information change in any way.
- if I receive the award, I am prepared to participate in regular surveys carried out by Bellevue.**

place/date

signature

company seal